

*** Senior Patrol Leader**

RESPONSIBLE TO: Scoutmaster

SPECIFIC DUTIES:

- Preside at all troop meetings, events, activities, and annual program planning conference.
- Chair the patrol leaders' council.
- Assign duties and responsibilities to other leaders.
- Work with Scoutmaster in training junior leaders.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Assistant Senior Patrol Leader**

RESPONSIBLE TO: Senior Patrol Leader and 1st Assistant Scoutmaster

SPECIFIC DUTIES:

- Act as assistant for the Senior Patrol Leader.
- Be responsible for training and giving direct leadership to the following appointed junior leaders: troop scribe, librarian, historian, photographer, instructor, quartermaster, and chaplain's aide.
- Take over troop leadership in the absence of the senior patrol leader.
- Perform tasks assigned by the senior patrol leader.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Quartermaster**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Guide the work of Patrol Quartermasters and preside at Quartermaster Council meetings
- Keep records of troop equipment
- Keep troop equipment in good repair.
- Issue troop equipment and see that it is returned in good order.
- Suggest new or replacement items.
- Work with the Assistant Scoutmaster responsible for equipment.
- Function as a member of the patrol leaders' council.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Scribe**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Attend and keep a log of patrol leaders' council meetings.
- Record attendance (with help from Assistant Patrol Leaders)
- Assist troop committee members responsible for finance, records, and advancement.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Patrol Leader**

RESPONSIBLE TO: Senior Patrol Leader

SPECIFIC DUTIES:

- Plan and lead patrol meetings and activities.
- Keep patrol members informed.
- Assign each patrol member a job and help them succeed.
- Represent the patrol at all patrol leader's council meetings.
- Prepare the patrol to take part in all troop activities.
- Develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Assistant Patrol Leader**

RESPONSIBLE TO: Patrol Leader

SPECIFIC DUTIES:

- Assist the patrol leader in
 - planning and leading patrol meetings and activities.
 - keeping patrol members informed.
 - preparing your patrol to take part in all troop activities.
- Take weekly attendance of patrol attendance and provide to scribe.
- Take charge of the patrol in the absence of the patrol leader.
- Represent the patrol at all patrol leaders' council meetings in the absence of the patrol leader.
- Help develop patrol spirit.

- Work with other troop leaders to make the troop run well.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Librarian**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Establish and maintain a troop library.
 - Keep records on literature owned by the troop.
 - Add new or replacement items needed.
 - Have literature available for borrowing at troop meetings.
 - Keep system to check literature in and out.
 - Follow up on late returns.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Historian**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Gather pictures and facts about past activities of the troop and keep them in scrapbooks, wall displays, on the troop website, or information files.
- Take care of troop trophies and keepsakes.
- Keep information about troop alumni.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Bugler**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Sound Taps, Assembly and Revelry at troop campouts
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Chaplain's Aide**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Keep troop leaders apprised of religious holidays when planning activities.
- Assist chaplain or religious coordinator in meeting the religious needs of troop members while an activities.
- Encourage saying grace at meals while camping or on activities.
- Tell troop members about religious emblem program of their faith.
- Preside over closing prayer at troop meetings.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Instructor**

RESPONSIBLE TO: Assistant Senior Patrol Leader

SPECIFIC DUTIES:

- Instruct Scouting skills as needed within the troop or patrols.
- Prepare well in advance for each teaching assignment.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.

*** Troop Guide**

RESPONSIBLE TO: Assistant Scoutmaster - new Scout patrol

SPECIFIC DUTIES:

- Help Scouts meet advancement requirements through First Class.
- Advise new scout patrol leader on his duties and his responsibilities at patrol leaders' council meetings.
- Attend patrol leaders' council meetings with the new Scout patrol leader.
- Prevent harassment of new Scouts by older Scouts.
- Help Assistant Scoutmaster train new patrol leader when he is elected.
- Guide new Scouts through early troop experiences to help them become comfortable in the troop and the outdoors.
- Set a good example.
- Wear the uniform correctly.
- Live by the Scout Oath and Law.